

Cherwell District Council

Budget Planning Committee

Minutes of a meeting of the Budget Planning Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 29 August 2018 at 6.30 pm

Present: Councillor Nicholas Mawer (Chairman)
Councillor Carmen Griffiths (Vice-Chairman)

Councillor Phil Chapman
Councillor David Hughes
Councillor Andrew McHugh
Councillor Tony Mepham
Councillor Barry Richards
Councillor Alaric Rose
Councillor Tom Wallis
Councillor Douglas Webb
Councillor Lucinda Wing
Councillor Sean Woodcock

Also Present: Councillor Barry Wood
Councillor Tony Ilott, Lead Member for Financial Management and Governance

Apologies for absence: None

Officers: Adele Taylor, Interim Executive Director: Finance and Governance
Kelly Watson, Assistant Director: Finance and Procurement
Amy Sedman, Planning Enforcement Team Leader
Aaron Hetherington, Democratic and Elections Officer
Richard Woods, Assistant Democratic and Elections Officer

13 **Declarations of Interest**

There were no declarations of interest.

14 **Urgent Business**

There were no items of urgent business.

15 **Minutes**

The minutes of the meeting of the Committee held on 24 July 2018 were confirmed as a correct record and signed by the Chairman.

16 **Chairman's Announcements**

There were no Chairman's announcements.

17 **Update Report on S106 Monitoring**

The Committee considered a report from the Assistant Director: Planning Policy and Development, which detailed the current position with regards to Section 106 agreements that included either a developer contribution or a schedule of works. The report also included an update on the current methods for monitoring Section 106 agreements.

The Planning Enforcement Team Leader advised the committee that S106 monitoring had recently been transferred to the Enforcement Team following a review in early 2018, and that the S106 Development Monitoring Officer had begun a review into the Council's S106 records.

The Committee was advised that the new process would ensure a more streamlined S106 monitoring system and that updates would be given to the Budget Planning Committee at every other meeting.

Resolved

(1) That the contents of the report and appendices be noted.

18 **Performance, Finance and Risk Monitoring 2018/19**

The Committee considered a report from the Assistant Director: Finance and Procurement, which summarised the Council's Performance, Risk and Finance Monitoring position at the end of each month.

In introducing the report, the Assistant Director: Finance and Procurement advised the committee there was currently a forecast overspend in Finance and Governance which related to additional interim staff and resources required to support the production of the Statement of Accounts and additional improvements within the wider Finance and Procurement department.

The Interim Executive Director: Finance and Governance advised the Committee that feedback from Members at previous meetings was being incorporated into reports.

Resolved

(1) That the contents of the report be noted.

19 **Verbal Update: Medium Term Financial Strategy**

The Interim Executive Director: Finance and Governance gave a verbal update on the Medium Term Financial Strategy.

Resolved

(1) That the verbal update on the Medium Term Financial Strategy be noted.

20

Review of Committee Work Plan

The Committee was advised that the work plan would be available for review at the next meeting, and that Officers will communicate the revised date for the 30 October meeting to the committee as soon as practicable.

Resolved

(1) That the Committee Work Plan be reviewed at the next meeting.

(2) That Officers be requested to advise the committee of the revised date for the 30 October meeting as soon as practicable.

The meeting ended at 7.17 pm

Chairman:

Date: